



# CONSTITUTION

## **AIMS**

The purpose of HLPS is to be a printing and trading society which carries out activities in support of the Liberal Democrats, and in particular to provide efficient printing facilities for Liberal Democrats and related groups. Its principal aim is to enhance the Party's ability to publicise Liberal Democrat principles and policies.

The Society may also provide printing and allied facilities for other organisations at the officers' discretion.

## **FINANCES**

The Society is non-profit making. Excess of income over expenditure after due allowance for financing of inventory, material purchases etc., may be donated to the Liberal Democrats.

In the event of the Society ceasing to exist, any assets remaining after payment of all creditors shall become the property of the East of England Liberal Democrats or its successor organisation(s).

The Society may seek credit to finance the purchase of essential supplies or capital equipment or make other financial arrangements, with the agreement of the officers of the Society.

The Society shall operate a bank account mandated by the signatures of any two of its elected officers.

## **MEMBERS**

Membership of the Society is open upon application to any member of the Liberal Democrats who supports the aims of the Society. Such membership may be refused or revoked by the officers where in their opinion it would be detrimental to the Society.

The Secretary shall maintain a register of members.

## **OFFICERS**

All officers shall be honorary officers. The elected officers shall be the Chair, the Secretary, the Financial Manager and the Operations Manager. No person shall hold more than one post, save that the two Manager posts may be combined into a single Manager post at the discretion of the AGM. They shall be elected by single transferable vote at the Annual General Meeting of the Society. The elected officers may co-opt up to two additional officers if they consider it necessary.

The Financial Manager shall carry out billing, VAT returns, and maintain and report annual accounts. The Operations Manager shall organise and carry out the printing.

In the event of the resignation of an officer, the remaining officers may appoint a member of the Society to the vacant position for the period until the next Annual General Meeting.

## **MEETINGS**

The Society shall hold an Annual General Meeting at which it receives the minutes of the previous AGM, and a report and annual accounts from the manager(s), and elects officers for the following year. The officers may call additional meetings as they consider necessary.

## **CONSTITUTION**

Amendments to this constitution may only be made by a two-thirds majority of members present at a General Meeting. Details of any proposed change shall be sent to all members with the notice of meeting.